



JABATAN KASTAM DIRAJA MALAYSIA

USER MANUAL

MALAYSIAN TOURISM TAX (MyTTx)

REMISSION
(OPERATOR)

VERSION 2.0


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1 Portal

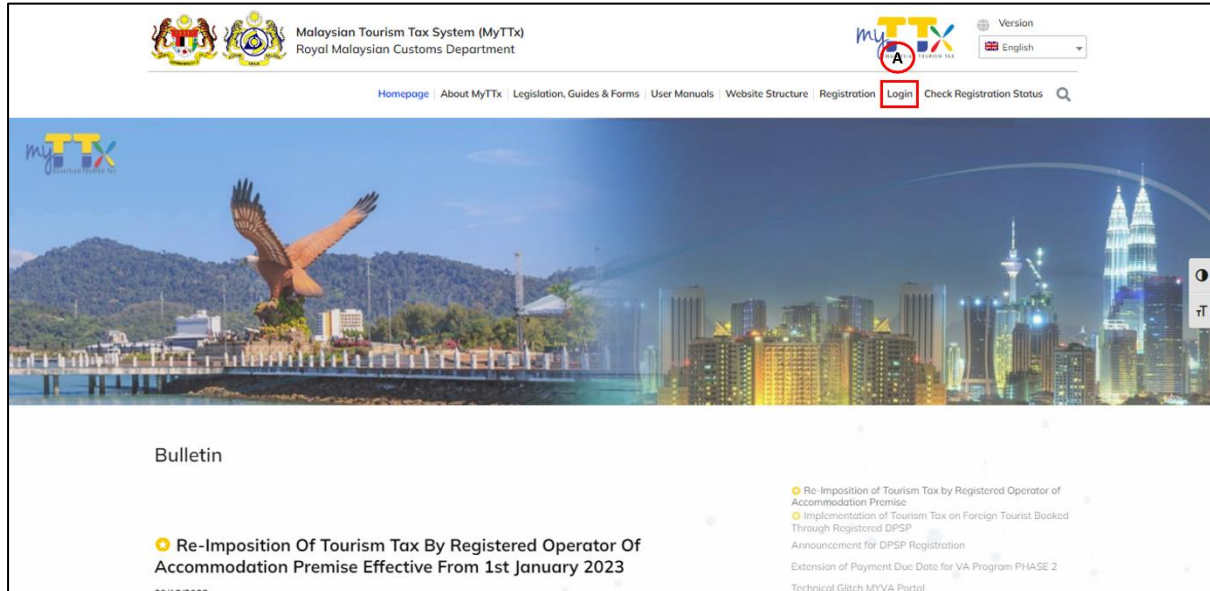


Figure 1 MyTTx portals

1. Go to <https://myttx.customs.gov.my/> and display MyTTx portal (Refer Figure 1).
2. Click **Login** menu (A) (Refer Figure 1).
3. System will display **Login** page (Refer Figure 2).



1.1 Login Page

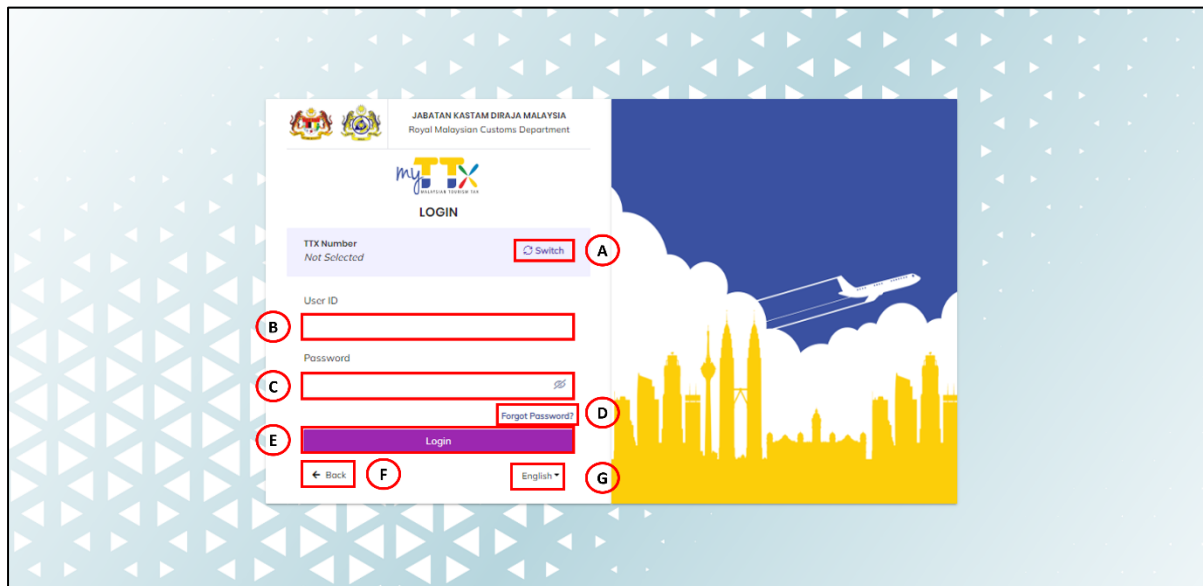


Figure 2 MyTTx Login Page

1. Click **Switch** button (A) (Refer Figure 2).
2. System will display field to insert **License Number** (Refer Figure 3).

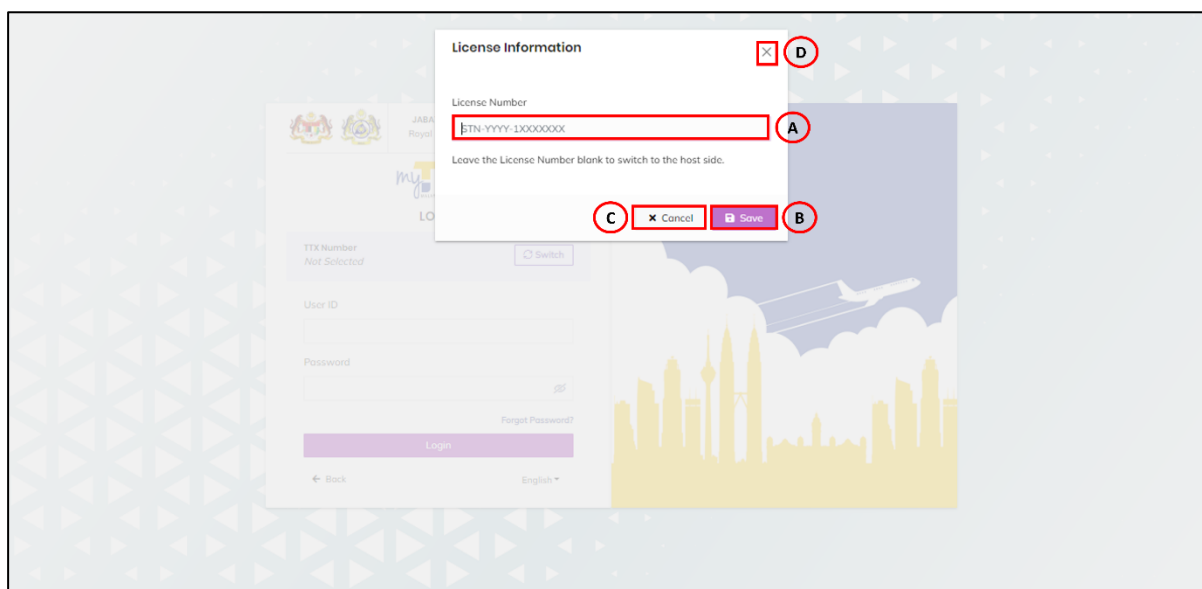


Figure 3 License Information Popup

3. Input License No. in **License Number** field (A) (Refer Figure 3).
Note: Format License No (STN-YYYY-1XXXXXXX).
4. Click **Save** (B) button to save the License No. (Refer Figure 3).



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5. Click **Cancel** (C) button or **(X)** (D) button to close the License Information modal (Refer Figure 3).
6. System will back to **Login** page (Refer Figure 2).
7. Input user ID in **User ID** (B) field to login (Refer Figure 2).
8. Input password in **Password** (C) field to login (Refer Figure 2).
9. Click on **Login** (E) button to login into MyTTx system (Refer Figure 2).
10. Click **Forgot Password** (D) to input email for reset password (Refer Figure 2).
11. Click **Back** (F) button to back on MyTTx Portals (Refer Figure 2).
12. Click **English** (G) dropdown to change language to Bahasa Melayu (Refer Figure 2).

2 Remission Menu

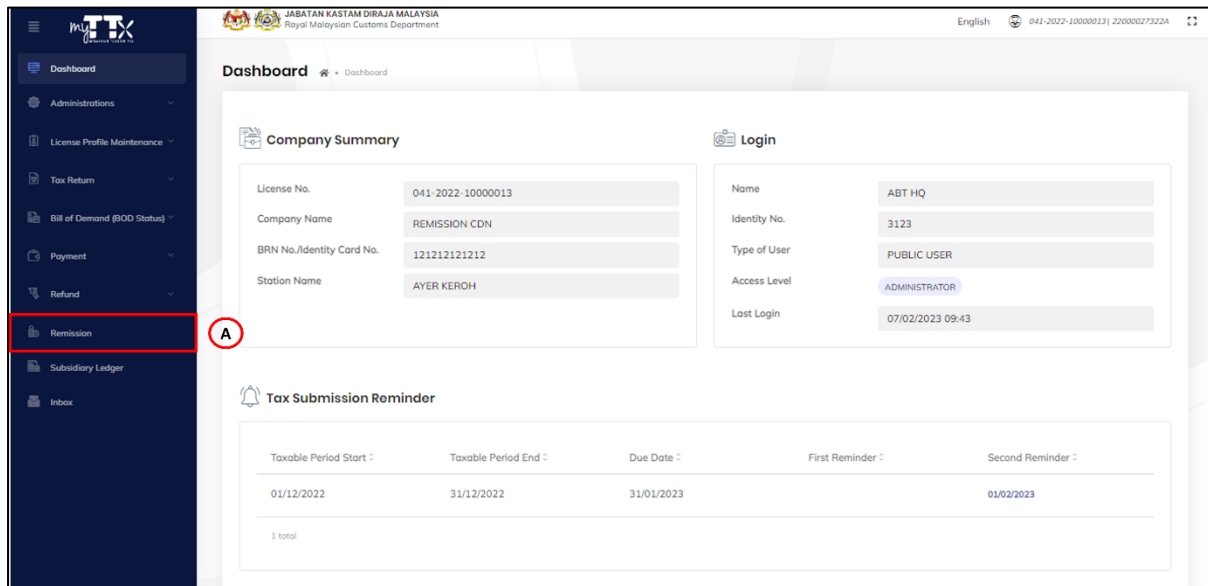


Figure 4 Remission Menu

1. Click on **Remission** menu (A) (Refer Figure 4).
2. System will display **Remission** page (Refer Figure 5).

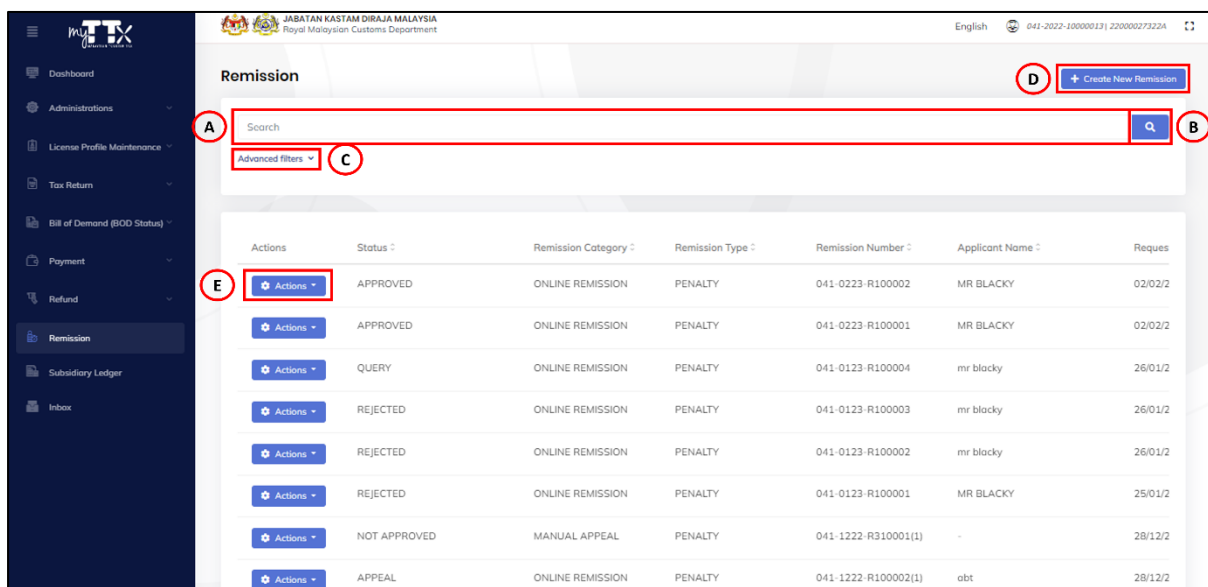


Figure 5 Remission Page

3. Click on **Keyword** (A) field to input any related keyword (Refer Figure 5).
4. Click on **Search** (B) button to search the keyword (Refer Figure 5).



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The screenshot displays the MyTTX Remission application interface. On the left is a dark blue sidebar with a menu containing: Dashboard, Administrations, License Profile Maintenance, Tax Return, Bill of Demand (BOD Status), Payment, Refund, Remission (highlighted), Subsidiary Ledger, and Inbox. The main content area is titled 'Remission' and includes a search bar with the text '041-0223-R100002' and a search icon. Below the search bar is an 'Advanced filters' dropdown. A table is displayed with the following columns: Actions, Status, Remission Category, Remission Type, Remission Number, Applicant Name, and Reques. A single row of data is shown, highlighted with a red border: Actions (with a gear icon and a dropdown arrow), Status (APPROVED), Remission Category (ONLINE REMISSION), Remission Type (PENALTY), Remission Number (041-0223-R100002), Applicant Name (MR BLACKY), and Reques (02/02/2). Below the table, it indicates '1 total'. The footer of the interface shows '2019 - 2023 © MyTTx'.

Actions	Status	Remission Category	Remission Type	Remission Number	Applicant Name	Reques
Actions	APPROVED	ONLINE REMISSION	PENALTY	041-0223-R100002	MR BLACKY	02/02/2

Figure 6 List of Remission Applications Based on Keyword

5. System will display list of remission applications based on keywords (Refer Figure 6).



2.1 Advanced Filter Remission


1. Click on **Advanced Filter** (C) to search remission application using specific filter (Refer Figure 5).

The screenshot displays the 'Remission' section of the MYTTX system. The 'Advanced filters' section includes three main filters: 'Request Date' with 'Select date' buttons (A and B), 'Remission Type' with a dropdown menu (C), and 'Remission Status' with a dropdown menu (D). Below these filters are 'Clear' (E) and 'Search' (F) buttons. The table below shows a list of remission applications with columns for Actions, Status, Remission Category, Remission Type, Remission Number, Applicant Name, and Request Date.

Actions	Status	Remission Category	Remission Type	Remission Number	Applicant Name	Request
Actions	APPROVED	ONLINE REMISSION	PENALTY	041-0223-R100002	MR BLACKY	02/02/2
Actions	APPROVED	ONLINE REMISSION	PENALTY	041-0223-R100001	MR BLACKY	02/02/2
Actions	QUERY	ONLINE REMISSION	PENALTY	041-0123-R100004	mr blacky	26/01/2
Actions	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100003	mr blacky	26/01/2
Actions	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100002	mr blacky	26/01/2
Actions	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100001	MR BLACKY	26/01/2

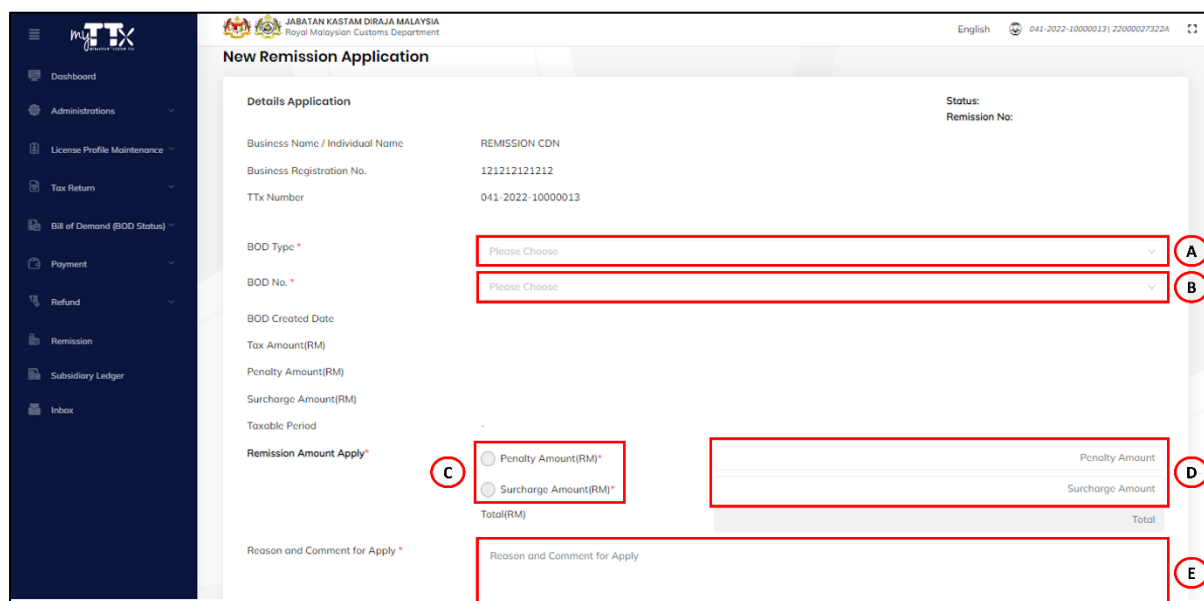
Figure 7 List of Advanced Filter

2. System will display list of advanced filters for remission page (Refer Figure 7).
3. Click on **Start Request Date** (A) and choose the start date (Refer Figure 7).
4. Click on **End Request Date** (B) and choose the start date (Refer Figure 7).
5. Click on **Remission Type** (C) and select the remission type from the drop-down list (Refer Figure 7).
6. Click on **Remission Status** (D) and select the remission status from the drop-down list (Refer Figure 7).
7. Click **Search** button (E) to filter remission application on selected filter (Refer Figure 7).
8. Click **Clear** button (F) to clear all data inside the fields (Refer Figure 7).

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2.2 Create New Remission

1. Click on **Create New Remission** button (D) to create new remission application (Refer Figure 5).



New Remission Application

Details Application

Business Name / Individual Name: REMISSION CDN

Business Registration No.: 121212121212

TTx Number: 041-2022-10000013

BOD Type: (A)

BOD No.: (B)

BOD Created Date:

Tax Amount(RM):

Penalty Amount(RM):

Surcharge Amount(RM):

Taxable Period:

Remission Amount Apply: ☒ Penalty Amount(RM)* (C) ☐ Surcharge Amount(RM)*

Total(RM):

Reason and Comment for Apply: (E)

Status: Remission No.: (D)

Figure 8 New Remission Application Page

2. System will display new remission application page (Refer Figure 8).
3. Click on **BOD Type** (A) (Refer Figure 8).
4. System will display list of BOD type (A) (Refer Figure 9).



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Details Application

Business Name / Individual Name: REMISSION CDN

Business Registration No.: 121212121212

TTx Number: 041-2022-10000013

BOD Type * **A** Please Choose **B**

BOD No. *

BOD Created Date

Tax Amount(RM)

Penalty Amount(RM)

Surcharge Amount(RM)

Taxable Period

Remission Amount Apply *

Reason and Comment for Apply *

Figure 9 List of BOD Type

5. Choose BOD Return as BOD Type (B) (Refer Figure 9).
6. System will display list of BOD Number (A) based on the selected BOD type (Refer Figure 10).

Details Application

Business Name / Individual Name: REMISSION CDN

Business Registration No.: 121212121212

TTx Number: 041-2022-10000013

BOD Type * **A** BOD Return **B**

BOD No. *

BOD Created Date

Tax Amount(RM)

Penalty Amount(RM)

Surcharge Amount(RM)

Taxable Period

Remission Amount Apply *

Reason and Comment for Apply *

Figure 10 List of BOD Number

9. Choose BOD Number (B) (Refer Figure 10).



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New Remission Application

Details Application

Business Name / Individual Name: REMISSION CDN
Business Registration No.: 1212121212
TTx Number: 041-2022-10000013

BOD Type: BOD Return
BOD No.: 041-2022-1260002 - (01/03/2022 - 31/03/2022)

BOD Created Date: 28/12/2022
Tax Amount(RM): 6,000.00
Penalty Amount(RM): 1,800.00
Surcharge Amount(RM): 0.00
Taxable Period: 01/03/2022 - 31/03/2022

Remission Amount Apply: ☐ Penalty Amount(RM) ☐ Surcharge Amount(RM)
Total(RM):

Reason and Comment for Apply:

Figure 11 List of Data Based on Selected BOD Number

- System will display list of data related to BOD number such as **BOD Created Date**, **Tax Amount(RM)**, **Penalty Amount(RM)**, **Surcharge Amount(RM)** and **Taxable Period** (A) (Refer Figure 11).
- System will automatically disable other type of remission amount apply based on selected BOD type (B) (Refer Figure 11).

New Remission Application

Details Application

Business Name / Individual Name: REMISSION CDN
Business Registration No.: 1212121212
TTx Number: 041-2022-10000013


BOD Type: BOD Return
BOD No.: 041-2022-1260002 - (01/03/2022 - 31/03/2022)

BOD Created Date: 28/12/2022
Tax Amount(RM): 6,000.00
Penalty Amount(RM): 1,800.00
Surcharge Amount(RM): 0.00
Taxable Period: 01/03/2022 - 31/03/2022

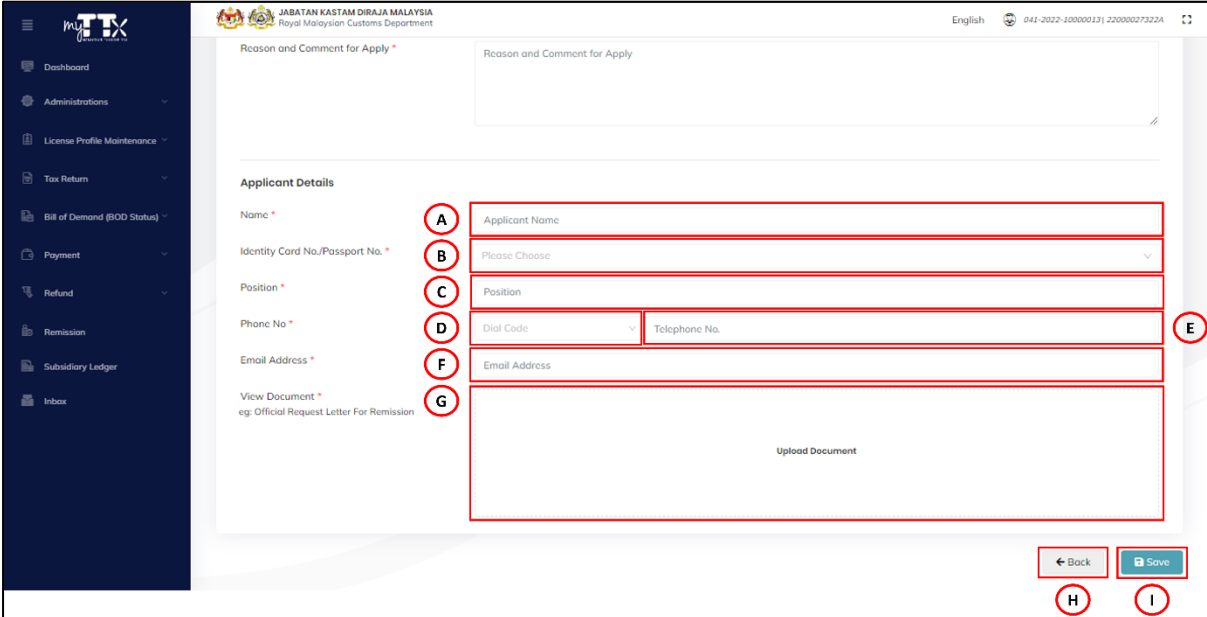
Remission Amount Apply: ☒ Penalty Amount(RM) ☐ Surcharge Amount(RM)
Total(RM):

Reason and Comment for Apply:

Figure 12 Remission Amount Apply

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12. Click on **Penalty Amount** (A) radio button and input penalty amount at **Penalty Amount** (B) field (Refer Figure 12).
13. Input reason and comment to apply remission application at **Reason and Comment for Apply** (C) field (Refer Figure 12).



Reason and Comment for Apply *

Reason and Comment for Apply

Applicant Details

Name * (A)

Identity Card No./Passport No. * (B)

Position * (C)

Phone No. * (D)

Dial Code (D) Telephone No. (E)

Email Address * (F)

View Document * (G)
eg: Official Request Letter For Remission


Upload Document

Back Save

(H) (I)

Figure 13 Applicant Details

14. Input applicant name at **Name** (A) field (Refer Figure 13).
15. Click on **Identity Card No./Passport No.** (B) (Refer Figure 13).

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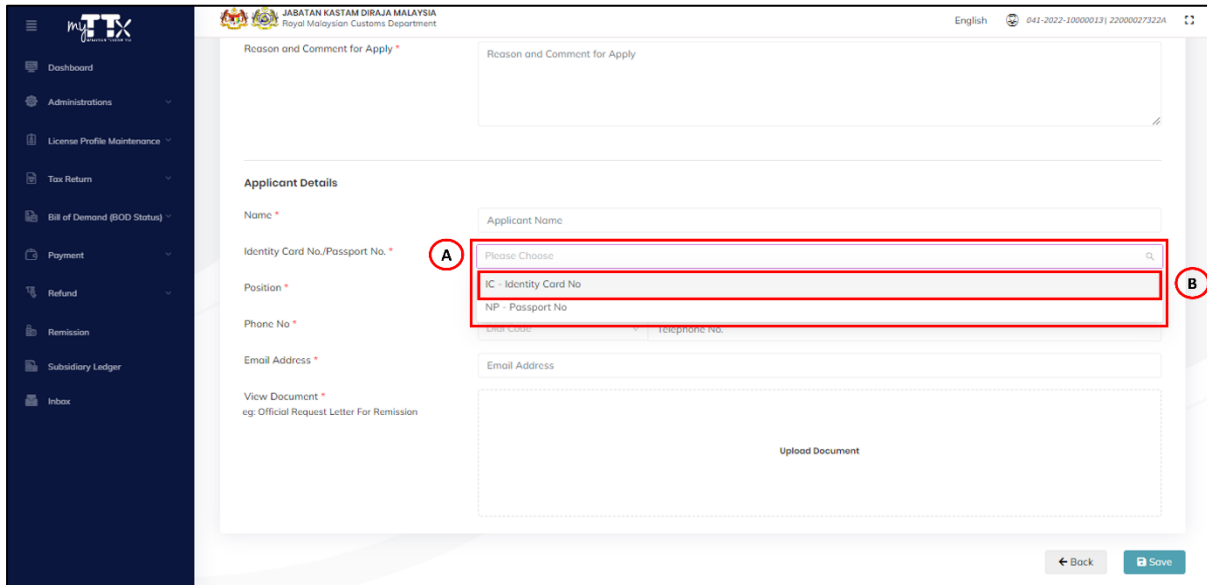


Figure 14 Identity Type

16. System will display list of identity type (A) (Refer Figure 14).

17. Choose **IC – Identity Card No** (B) (Refer Figure 14).

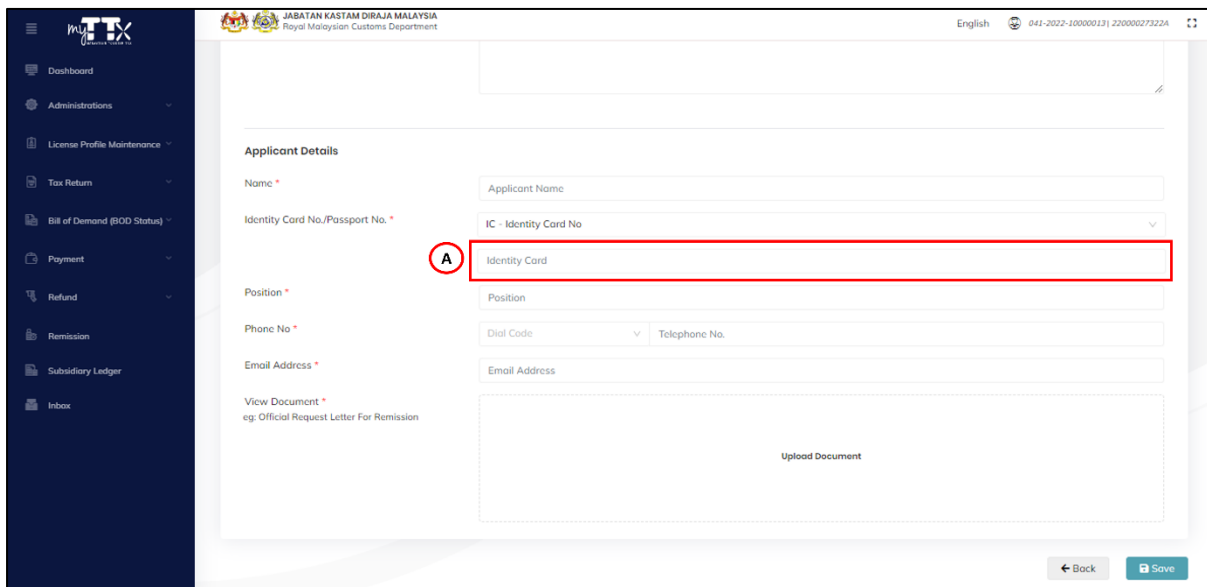


Figure 15 Identity Card Field

18. Input the identity card number at **Identity Card** (A) field (Refer Figure 15).

19. Input position at **Position** (C) field (Refer Figure 13).

20. Click on **Identity Card No./Passport No.** (B) (Refer Figure 13).



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Applicant Details

Name *

Identity Card No./Passport No. *

Position *

Phone No. *

Email Address *

View Document *
eg: Official Request Letter For Remission

Dial Code


Telephone No.

Upload Document

Back Save

Figure 16 List of Dial Code

21. System will display list of dial code (A) (Refer Figure 16).
22. Choose **IC – Identity Card No** (B) (Refer Figure 16).
23. Input telephone number at **Phone No** (E) field (Refer Figure 13).
24. Input email address at **Email Address** (F) field (Refer Figure 13).
25. Click on **Upload Document** (G) to upload documents (Refer Figure 13).
26. Click on **Back** (H) button to back to remission page (Refer Figure 13).
27. Click on **Save** (I) button (Refer Figure 13).
28. System will display pop up window save remission application as draft (Refer Figure 17).

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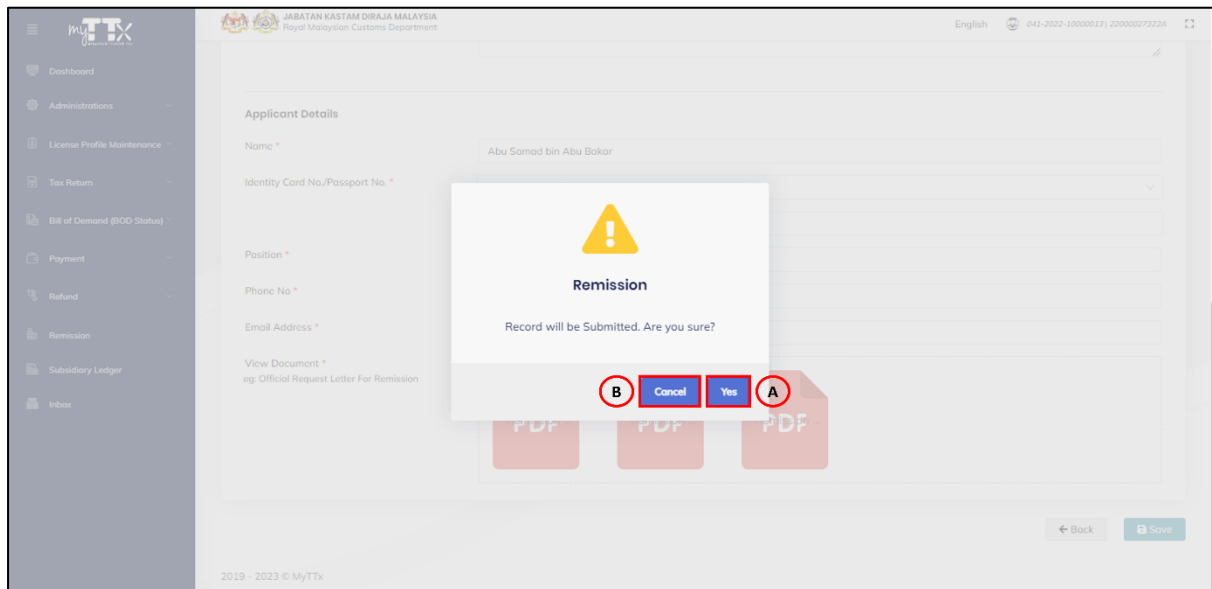


Figure 17 Pop Up Window Save Remission Application as Draft

29. Click **Yes** button (A) (Refer Figure 17).
30. System will display pop up window success save remission application as draft (Refer Figure 18).
31. Click **Cancel** button (B) to cancel save remission application as draft (Refer Figure 17).
32. System will display new remission application page (Refer Figure 8).

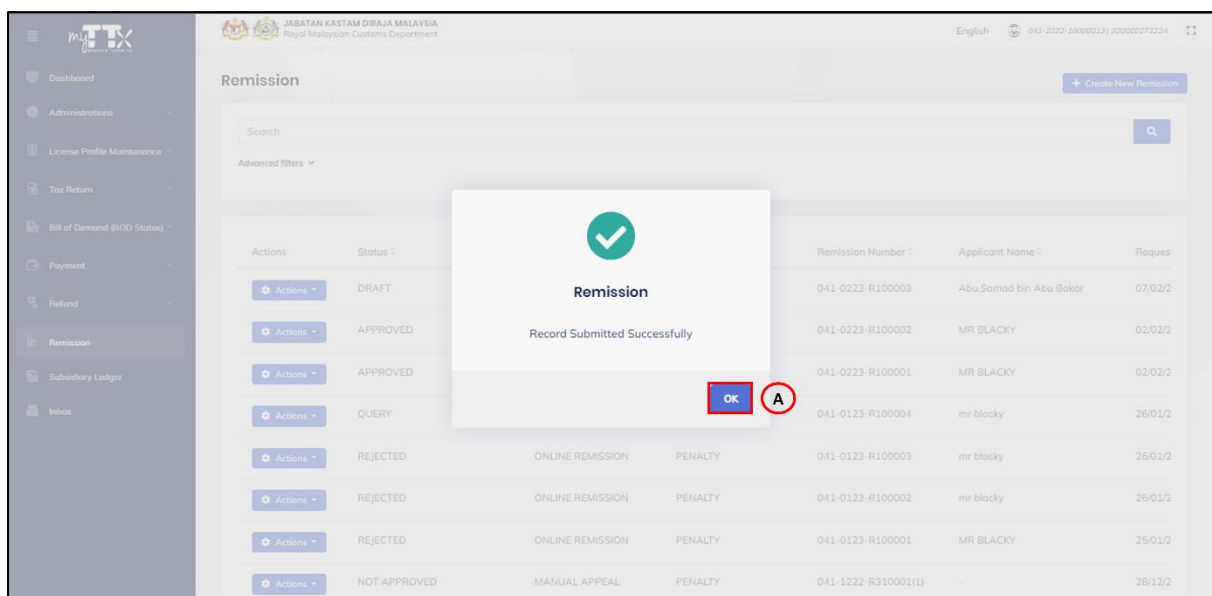


Figure 18 Pop Up Window Success Save Remission Application as Draft



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33. Click **OK** button (A) (Refer Figure 18).

34. System will display remission page (Refer Figure 5).



2.3 Edit Draft Remission Application


1. Click on **Action** (E) button (Refer Figure 5).
2. System will display **Edit** (A) action button for status **"DRAFT"** (Refer Figure 19).

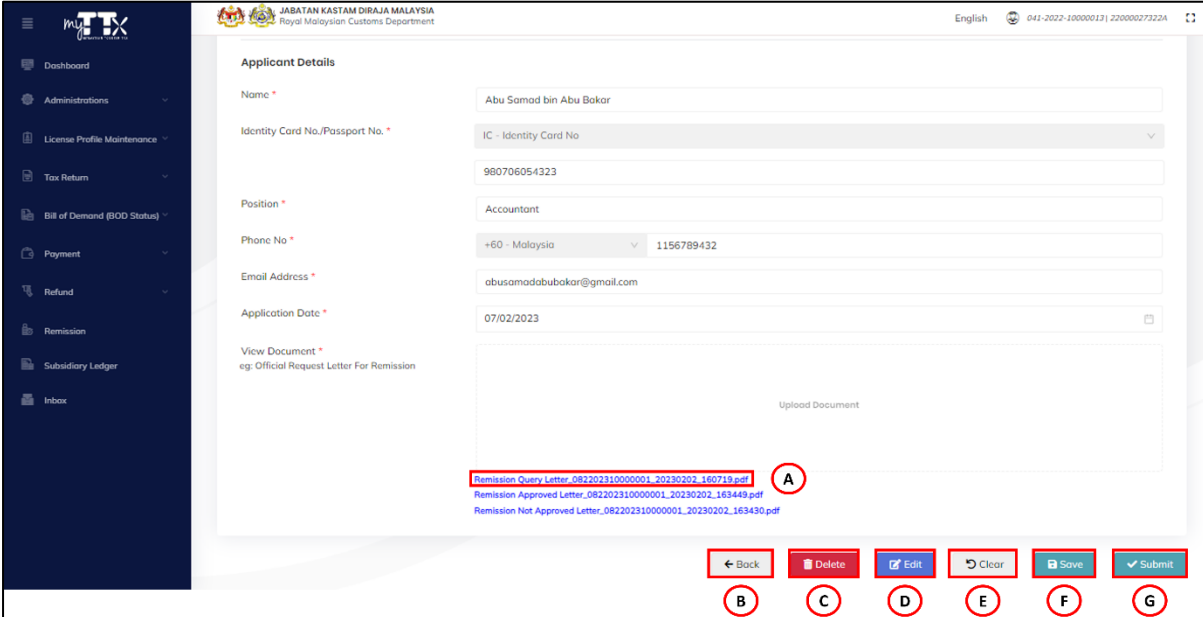
The screenshot shows the 'Remission' section of the MYTTX system. A table lists various remission applications. The first row has a status of 'DRAFT'. In the 'Actions' column for this row, the 'Edit' button is highlighted with a red box and labeled with a circled 'A'. Other rows show statuses like 'APPROVED', 'QUERY', 'REJECTED', and 'NOT APPROVED'.

Actions	Status	Remission Category	Remission Type	Remission Number	Applicant Name	Reques
Edit (A)	DRAFT	ONLINE REMISSION	PENALTY	041-0223-R100003	Abu Samad bin Abu Bakar	07/02/2
	APPROVED	ONLINE REMISSION	PENALTY	041-0223-R100002	MR BLACKY	02/02/2
	APPROVED	ONLINE REMISSION	PENALTY	041-0223-R100001	MR BLACKY	02/02/2
	QUERY	ONLINE REMISSION	PENALTY	041-0123-R100004	mr blacky	26/01/2
	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100003	mr blacky	26/01/2
	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100002	mr blacky	26/01/2
	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100001	MR BLACKY	25/01/2
	NOT APPROVED	MANUAL APPEAL	PENALTY	041-1222-R310001(1)	-	28/12/2

Figure 19 Action Button for Status DRAFT

3. Click on **Edit** (A) action button (Refer Figure 19).

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Applicant Details

Name * Abu Samad bin Abu Bakar

Identity Card No./Passport No. * IC - Identity Card No
980706054323

Position * Accountant

Phone No * +60 - Malaysia 1156789432

Email Address * abusamadabubakar@gmail.com

Application Date * 07/02/2023

View Document *
eg: Official Request Letter For Remission

Upload Document

Remission Query Letter_082202310000001_20230202_180719.pdf (A)

Remission Approved Letter_082202310000001_20230202_183448.pdf

Remission Not Approved Letter_082202310000001_20230202_183430.pdf

← Back (B) Delete (C) Edit (D) Clear (E) Save (F) Submit (G)

Figure 20 Edit Remission Application Page

- System will display edit remission application page (Refer Figure 20).
- Click on **Document Name** (A) to view the document (Refer Figure 20).
- Click on **Back** (B) button to back to remission page (Refer Figure 20).
- Click on **Edit** (D) button (Refer Figure 20).
- System will enable field for Details Application (Refer Figure 21) and Applicant Details (Refer Figure 22).



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Remission Application

Status: DRAFT
Remission No: 041-0223-R100003

Details Application

Business Name / Individual Name: REMISSION CDN
Business Registration No.: 121212121212
TTx Number: 041-2022-10000013

BOD Type *: BOD Return
BOD No. *: 041-2022-1260002 - (01/03/2022 - 31/03/2022)
BOD Created Date: 28/12/2022
Tax Amount(RM): 6,000.00
Penalty Amount(RM): 1,800.00
Surcharge Amount(RM): 0.00
Taxable Period: 01/03/2022 - 31/03/2022

Remission Amount Apply *

☒ Penalty Amount(RM) * 1,800.00
☐ Surcharge Amount(RM) * 0.00
Total(RM): 1,800.00

Reason and Comment for Apply *: user manual remission

Figure 21 Enable Fields for Details Application

Applicant Details

Name *: Abu Samad bin Abu Bakar
Identity Card No./Passport No. *: IC - Identity Card No. 980706054323
Position *: Accountant
Phone No *: +60 - Malaysia 1156789432
Email Address *: abusamadabubakar@gmail.com
Application Date *: 07/02/2023


View Document *
eg: Official Request Letter For Remission

Upload Document

[Remission Query Letter_082202310000001_20230202_160719.pdf](#)
[Remission Approved Letter_082202310000001_20230202_163449.pdf](#)
[Remission Not Approved Letter_082202310000001_20230202_163430.pdf](#)

Back Delete Clear Save Submit

Figure 22 Enable Fields for Applicant Details

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2.3.1 Clear Remission Application

1. Click on **Clear** (E) button (Refer Figure 20).
2. System cleared all the field for Details Application (Refer Figure 23) and Applicant Details (Refer Figure 24).

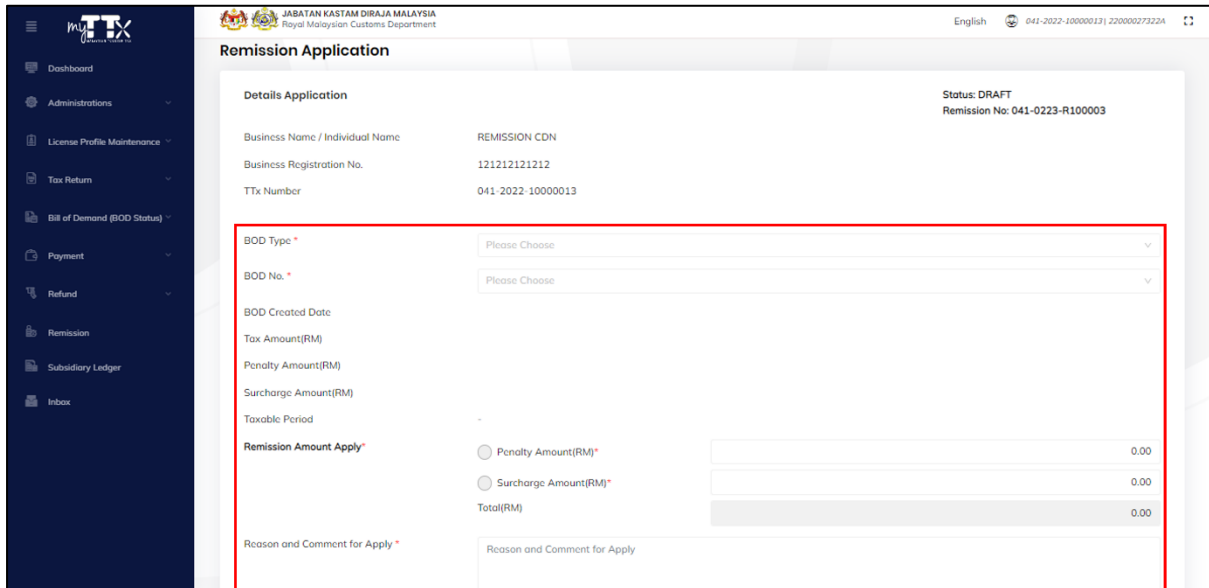


Figure 23 Clear Fields for Details Application

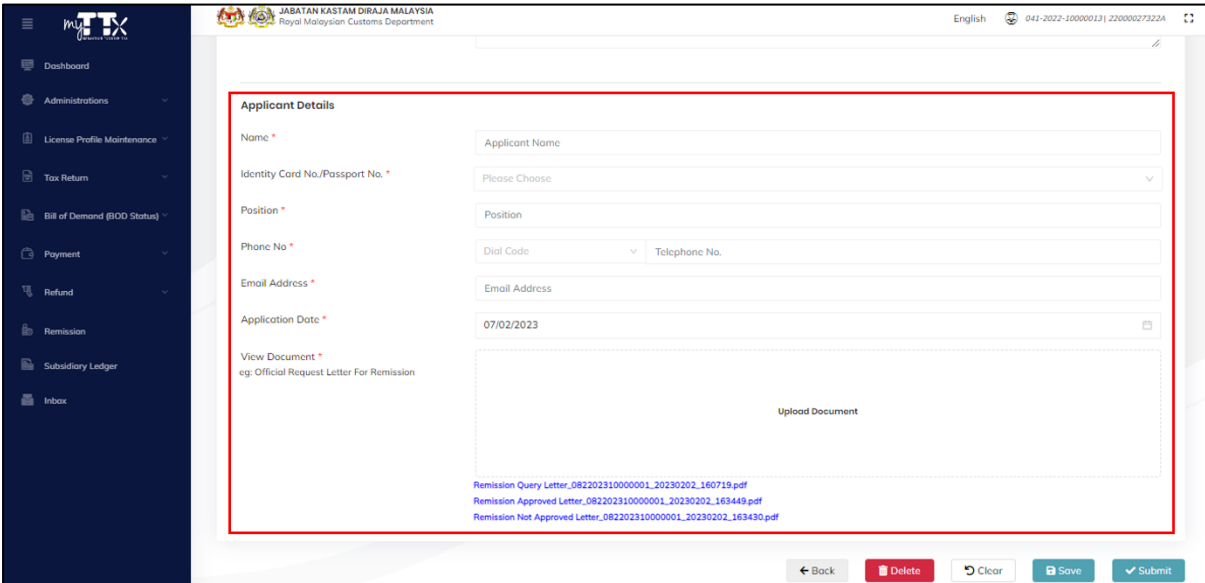



Figure 24 Clear Fields for Applicant Details

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2.3.2 Save Remission Application

1. Click on **Save** (F) button (Refer Figure 20).

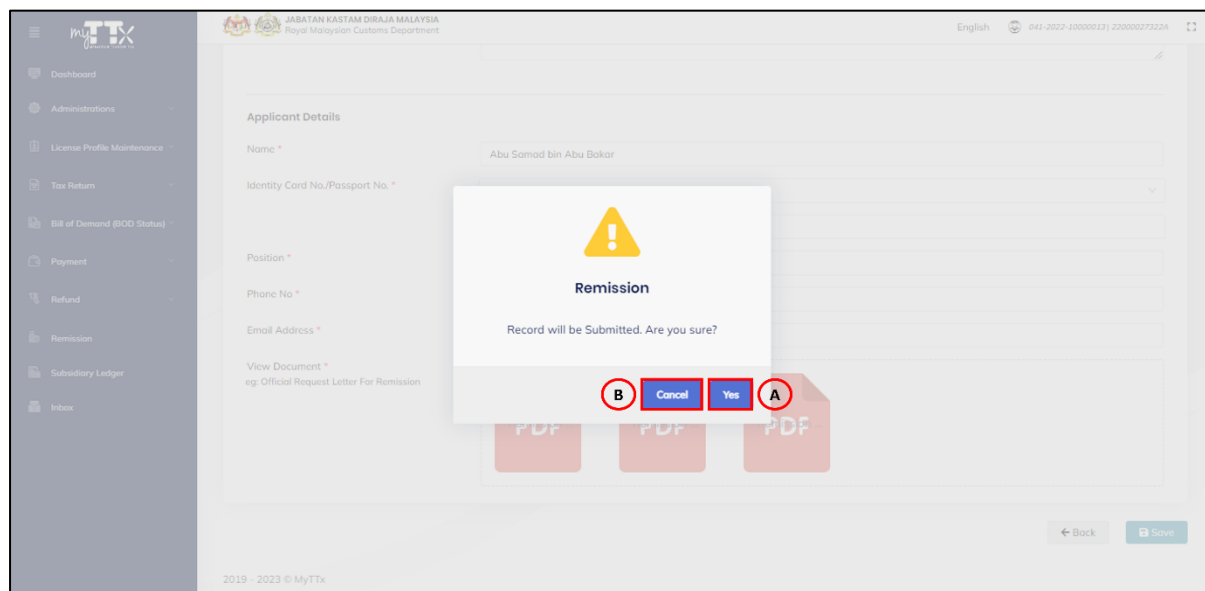


Figure 25 Pop Up Window Save Remission Application as Draft

2. System will display pop up window save remission application as draft (Refer Figure 25).
3. Click **Yes** button (A) (Refer Figure 25).
4. System will display pop up window success save remission application as draft (Refer Figure 26).
5. Click **Cancel** button (B) to cancel update operator information (Refer Figure 25).
6. System will display new remission application page (Refer Figure 8).



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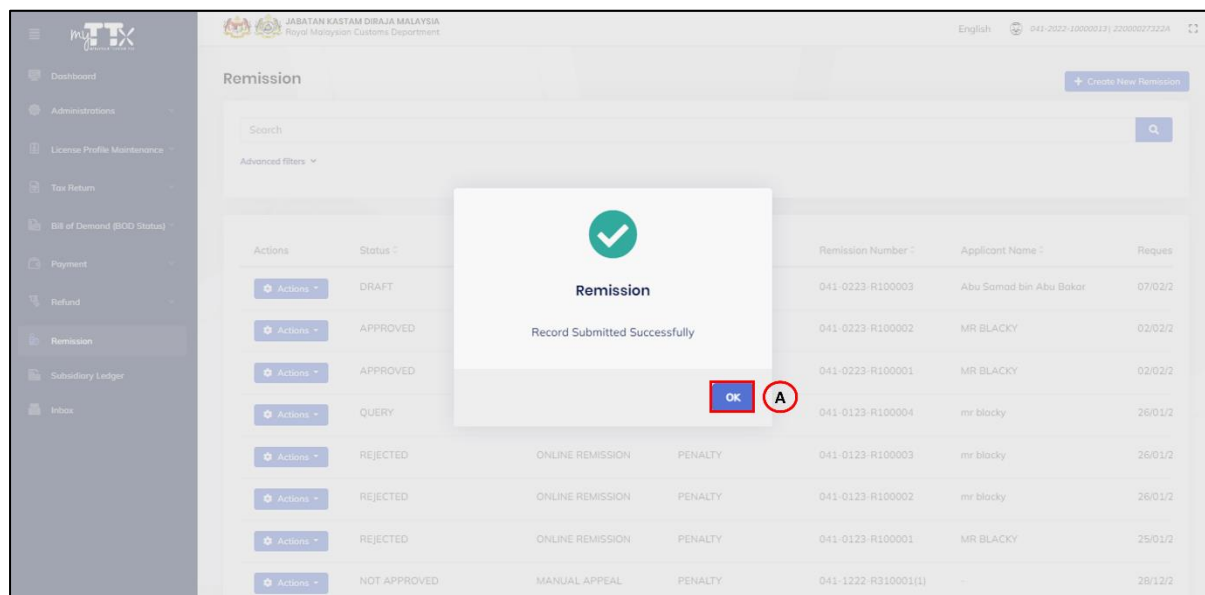



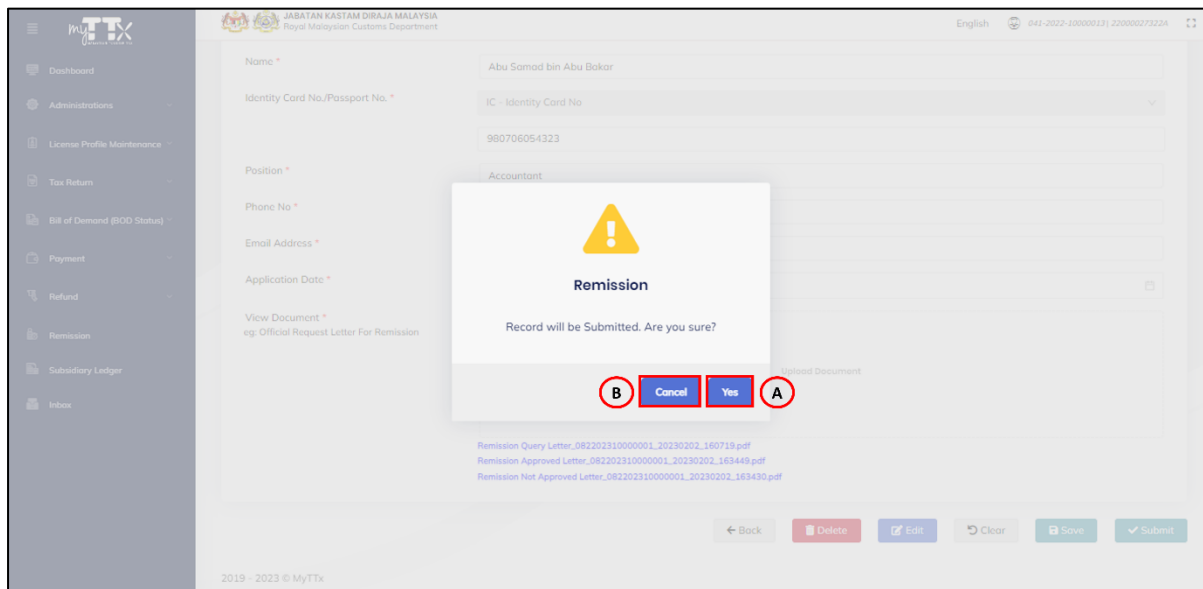
Figure 26 Pop Up Window Success Save Remission Application as Draft

7. Click **OK** button (A) (Refer Figure 26).
8. System will display remission page (Refer Figure 5).

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2.3.3 Submit Remission Application

1. Click on **Submit** (G) button (Refer Figure 20).



The screenshot shows the MYTTX Remission Application Form. A pop-up window titled 'Remission' is displayed in the center, asking 'Record will be Submitted. Are you sure?'. The pop-up has two buttons: 'Cancel' (labeled B) and 'Yes' (labeled A). The background form is partially visible, showing fields for Name, Identity Card No., Position, Phone No., Email Address, Application Date, and View Document. The form is titled 'Remission' and has a 'Submit' button at the bottom right.

Figure 27 Pop Up Window Submit Draft Remission Application

2. System will display pop up window submit draft remission application (Refer Figure 27).
3. Click **Yes** button (A) (Refer Figure 27).
4. System will display pop up window success submit draft remission application (Refer Figure 28).
5. Click **Cancel** button (B) to cancel submit draft remission application (Refer Figure 27).
6. System will display edit remission application page (Refer Figure 8).



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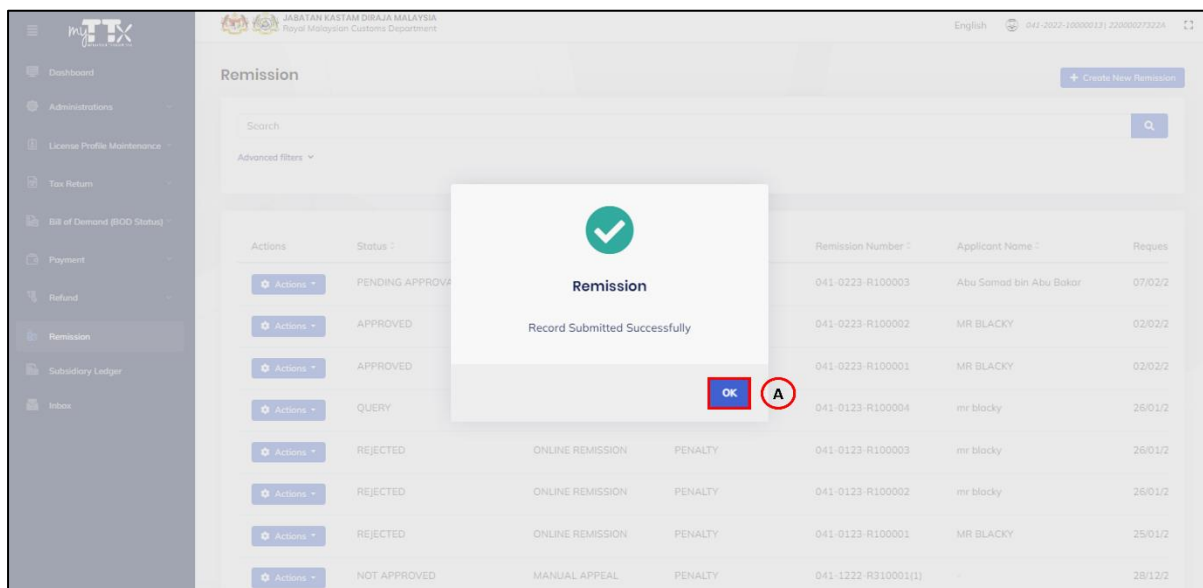



Figure 28 Pop Up Window Success Submit Draft Remission Application

- Click **OK** button (A) (Refer Figure 28).
- System will display remission page (Refer Figure 5).

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2.3.4 Delete Remission Application

1. Click on **Delete** (C) button (Refer Figure 20).

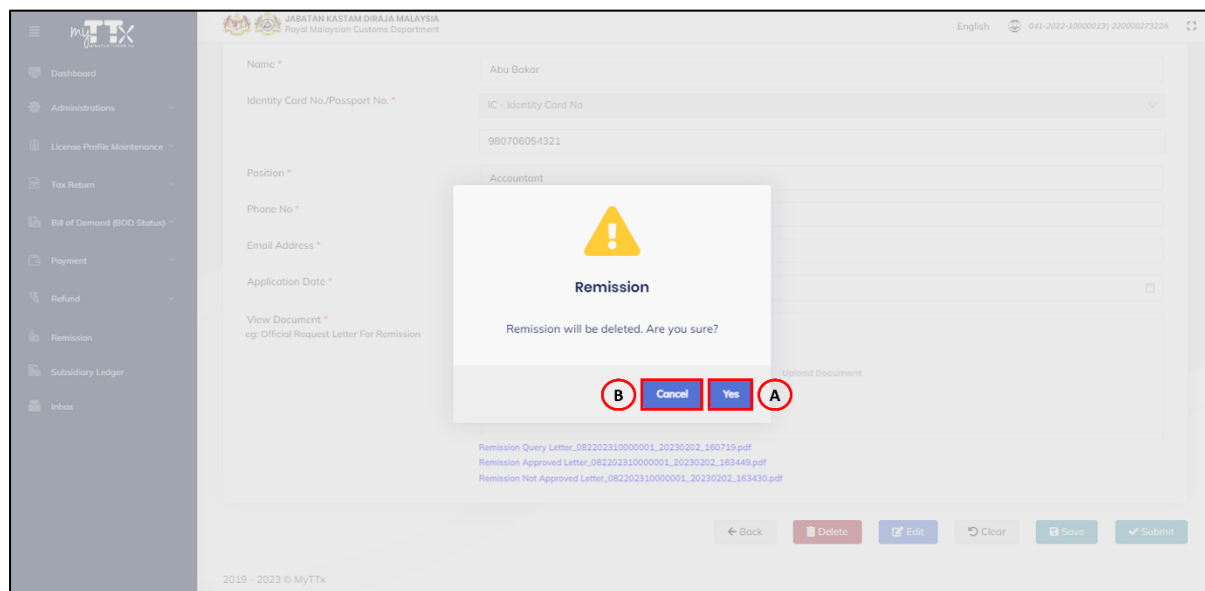


Figure 29 Pop Up Window Delete Draft Remission Application

2. System will display pop up window delete draft remission application (Refer Figure 29).
3. Click **Yes** button (A) (Refer Figure 29).
4. System will display pop up window success delete draft remission application (Refer Figure 30).
5. Click **Cancel** button (B) to cancel delete draft remission application (Refer Figure 29).
6. System will display edit remission application (Refer Figure 8).



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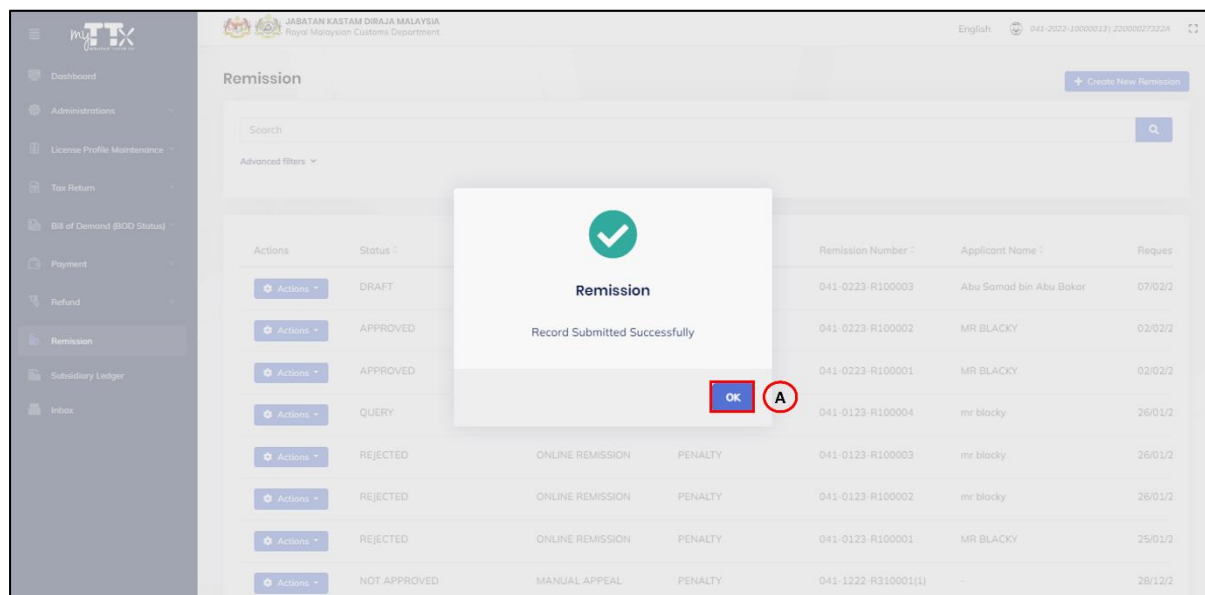


Figure 30 Pop Up Window Success Delete Draft Remission Application

7. Click **OK** button (A) (Refer Figure 30).
8. System will display remission page (Refer Figure 5).



2.4 Edit Query Remission Application

1. Click on **Action** (E) button (Refer Figure 5).
2. System will display **Edit** (A) action button for status **"QUERY"** (Refer Figure 31).

The screenshot shows the 'Remission' section of the MYTTX system. A table lists various remission applications. The row with status 'QUERY' has an 'Edit' button highlighted with a red box and a circled 'A'. The table columns are: Actions, Status, Remission Category, Remission Type, Remission Number, Applicant Name, and Request Date.

Actions	Status	Remission Category	Remission Type	Remission Number	Applicant Name	Request Date
Actions	PENDING APPROVAL	ONLINE REMISSION	PENALTY	041-0223-R100003	Abu Samad bin Abu Bakar	07/02/2
Actions	APPROVED	ONLINE REMISSION	PENALTY	041-0223-R100002	MR BLACKY	02/02/2
Actions	APPROVED	ONLINE REMISSION	PENALTY	041-0223-R100001	MR BLACKY	02/02/2
Actions	QUERY	ONLINE REMISSION	PENALTY	041-0123-R100004	mr blocky	26/01/2
Edit		ONLINE REMISSION	PENALTY	041-0123-R100003	mr blocky	26/01/2
Actions	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100002	mr blocky	26/01/2
Actions	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100001	MR BLACKY	25/01/2
Actions	NOT APPROVED	MANUAL APPEAL	PENALTY	041-1222-R310001(1)	-	28/12/2

Figure 31 Action Button for Status QUERY

3. System will display edit query remission application page (Refer Figure 31).
4. System enable field for Details Application (Refer Figure 32) and Applicant Details (Refer Figure 33).



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Remission Application

Status: QUERY APPLICATION
Remission No: 041-0123-R100004

Details Application

Business Name / Individual Name: REMISSION CDN
Business Registration No.: 121212121212
TTx Number: 041-2022-10000013

BOD Type: BOD Return
BOD No.: 041-2022-1260004 - (01/01/2022 - 31/01/2022)
BOD Created Date: 28/12/2022
Tax Amount(RM): 2,000.00
Penalty Amount(RM): 600.00
Surcharge Amount(RM): 0.00
Taxable Period: 01/01/2022 - 31/01/2022

Remission Amount Apply*

☒ Penalty Amount(RM)*: 600.00
☐ Surcharge Amount(RM)*: 0.00
Total(RM): 600.00

Reason and Comment for Apply *
test rejected letter

Figure 32 Enable Field for Details Application During Query


Applicant Details

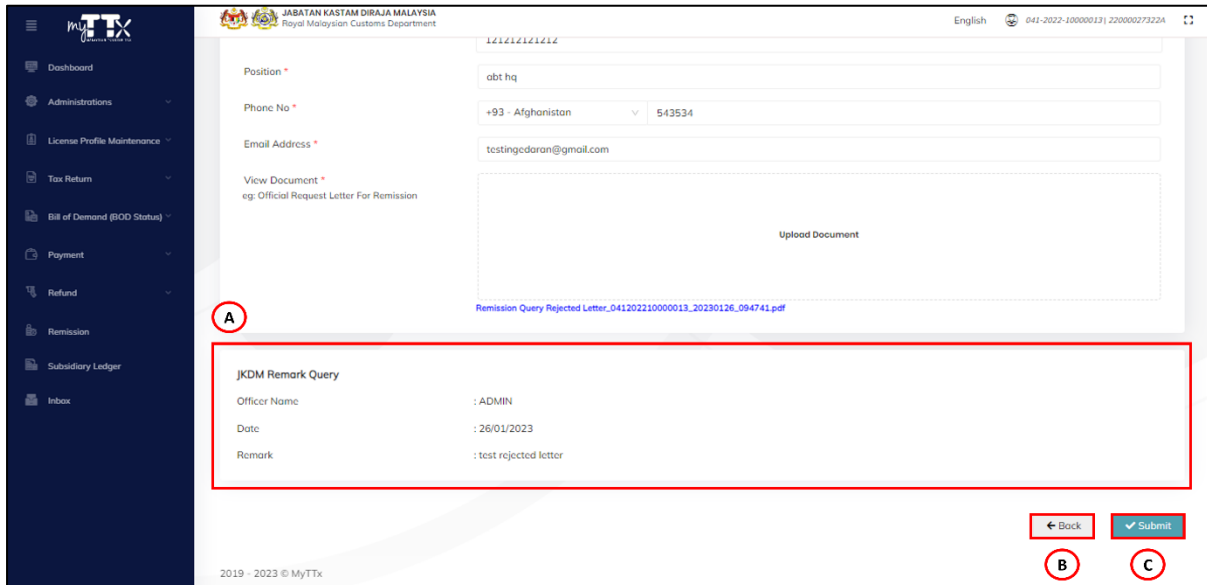
Name: mr blacky
Identity Card No./Passport No.: IC - Identity Card No, 121212121212
Position: abt hq
Phone No: +93 - Afghanistan, 543534
Email Address: testingedaran@gmail.com

View Document *
eg: Official Request Letter For Remission
Upload Document
[Remission Query Rejected Letter_041202210000013_20230126_094741.pdf](#)

JKDM Remark Query
Officer Name: ADMIN
Date: 26/01/2023

Figure 33 Enable Field for Applicant Details During Query

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Position *
abt hq

Phone No *
+93 - Afghanistan 543534

Email Address *
testingedaran@gmail.com

View Document *
eg: Official Request Letter For Remission

Upload Document

Remission Query Rejected Letter_041202210000013_20230126_094741.pdf

A

JKDM Remark Query

Officer Name : ADMIN

Date : 26/01/2023

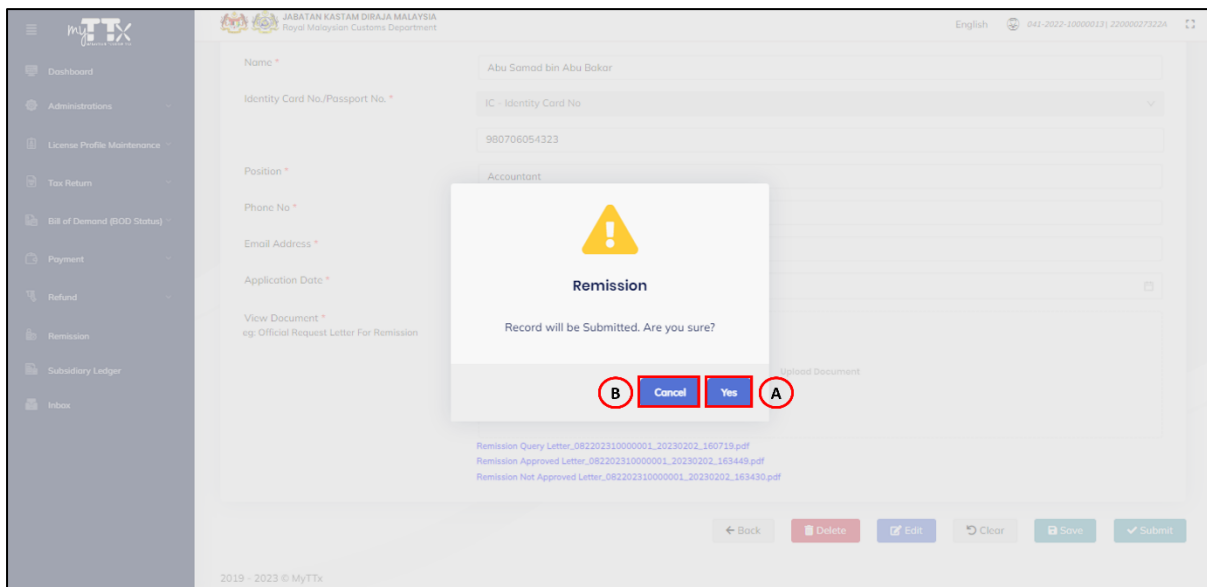
Remark : test rejected letter

← Back **B** **Submit** **C**

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Figure 34 JKDM Remark Query

5. System display the JKDM Remark Query Detail (A) to view the remark from the JKDM officer (Refer Figure 34).
6. Click on **Back** (B) button (Refer Figure 34).
7. Click on **Submit** (C) button (Refer Figure 34).



Name *
Abu Samad bin Abu Bakar

Identity Card No./Passport No. *
IC - Identity Card No
980706054323

Position *
Accountant

Phone No *

Email Address *

Application Date *

View Document *
eg: Official Request Letter For Remission

Upload Document

Remission Query Letter_082202310000001_20230202_160719.pdf
Remission Approved Letter_082202310000001_20230202_163448.pdf
Remission Not Approved Letter_082202310000001_20230202_163436.pdf

← Back Delete Edit Clear Save **Submit**

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Remission

Record will be Submitted. Are you sure?

B Cancel **Yes** **A**

Figure 35 Pop Up Window Submit Query Remission Application

8. System will display pop up window submit query remission application (Refer Figure 35).
9. Click **Yes** button (A) (Refer Figure 35).

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10. System will display pop up window success submit query remission application (Refer Figure 36).
11. Click **Cancel** button (B) to cancel submit query remission application (Refer Figure 35).
12. System will display edit remission application page (Refer Figure 8).

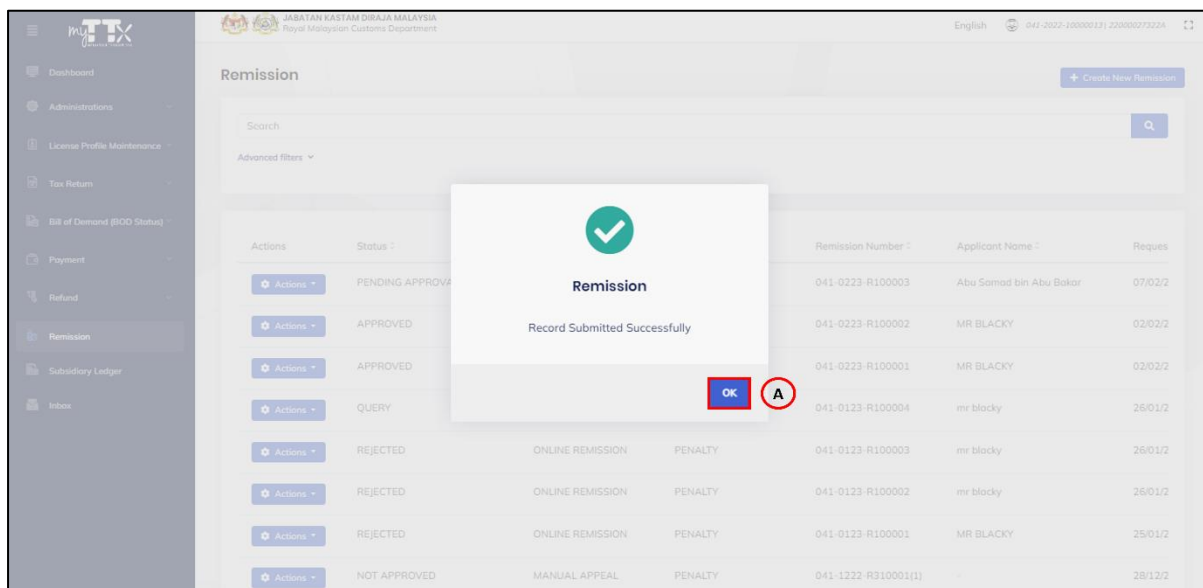


Figure 36 Pop Up Window Success Submit Query Remission Application

13. Click **OK** button (A) (Refer Figure 36).
14. System will display remission page (Refer Figure 5).



2.5 View Remission Application

1. Click on **Action** (E) button (Refer Figure 5).
2. System will display **View** (A) action button for status “**PENDING APPROVAL**”, “**REJECTED**”, “**APPROVED**”, “**NOT APPROVED**” and “**APPEAL**” (Refer Figure 37).

The screenshot shows the 'Remission' section of the MYTTX system. A table lists various remission applications. The 'APPROVED' status row is highlighted, and the 'View' button in the 'Actions' column is circled in red and labeled with a red 'A'.

Actions	Status	Remission Category	Remission Type	Remission Number	Applicant Name	Request
Actions	DRAFT	ONLINE REMISSION	PENALTY	041-0223-R100003	Abu Samad bin Abu Bakar	07/02/2
Actions	APPROVED	ONLINE REMISSION	PENALTY	041-0223-R100002	MR BLACKY	02/02/2
View	APPROVED	ONLINE REMISSION	PENALTY	041-0223-R100001	MR BLACKY	02/02/2
Actions	QUERY	ONLINE REMISSION	PENALTY	041-0123-R100004	mr blacky	26/01/2
Actions	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100003	mr blacky	26/01/2
Actions	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100002	mr blacky	26/01/2
Actions	REJECTED	ONLINE REMISSION	PENALTY	041-0123-R100001	MR BLACKY	25/01/2
Actions	NOT APPROVED	MANUAL APPEAL	PENALTY	041-1222-R310001(1)	-	28/12/2

Figure 37 Action Button for Status APPROVED

3. Click on **View** (A) action button (Refer Figure 37).



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Remission Application

Status: APPROVED
Remission No: 041-0223-R100002

Details Application

Business Name / Individual Name	REMISSION CDN
Business Registration No.	121212121212
TTx Number	041-2022-10000013
BOD Type *	BOD Manual
BOD No. *	041-2023-0280001 - (01/04/2017 - 30/06/2017)
BOD Created Date	02/02/2023
Tax Amount(RM)	24,000.00
Penalty Amount(RM)	4,800.00
Surcharge Amount(RM)	0.00
Taxable Period	01/04/2017 - 30/06/2017
Remission Amount Apply *	<input checked="" type="radio"/> Penalty Amount(RM)* 4,800.00 <input type="radio"/> Surcharge Amount(RM)* 0.00 Total(RM) 4,800.00
Reason and Comment for Apply *	test bod manual scenario

Figure 38 View Remission Application Page

4. System will display view remission application page (Refer Figure 38).