

JABATAN KASTAM DIRAJA MALAYSIA

USER MANUAL

MALAYSIAN TOURISM TAX (MyTTx)

REGISTRATION MODULE Application Registration (TTx-01A) by

Applicant

VERSION 2.0

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1 Applicant: Portal

B	Malaysian Tourism Tax System (MyTTx) My Royal Malaysian Customs Department C	Version
	Homepage About MyTTx Legislation, Guides & Forms Website Structure Registration + Login Check Registr	ration Status Q
Bulletin Board		O T
	Gangguan Teknikal Portal MYVA	
	Technical Glitch MYVA Portal	
	Guideline Pengakuan Sukarela & Pengampuna	(VA) nr

Figure 1 MyTTx portals

- 1. Go to <u>https://myttx.customs.gov.my/</u> and display MyTTx portal (Refer Figure 1).
- 2. Click Check Registration Status menu (A) (Refer Figure 1).
- 3. System will display Check Registration Status page (Refer Figure 2).
- 4. Click **Registration +** menu (B) (Refer Figure 1).
- 5. System will display **Registration** dropdown (Refer Figure 6).
- 6. Click Login menu (C) (Refer Figure 1).
- 7. System will display *Login* page (Refer Figure 7).



1.1 Applicant: Check Registration Status

	MyTTx Registration Status
	Check status for Malaysia Tourism Tax (MyTTx) registration
	Please select one of the searching criteria information and key in the relevant information. The searching information must be accurate and complete.
	Please Choose v
В	Submit Reset C
	If you have not registered, please go to the portal to make new submission D
_	

Figure 2 MyTTx Registration Status Page

- 1. Choose Dropdown field (A) (Refer Figure 2).
- 2. System will display Searching Criteria Information dropdown (Refer Figure 3).

I	MyTTx Registration Status	
	Check status for Malaysia Tourism Tax (MyTTx) registration	
	Please select one of the searching criteria information and key in the relevant information. The searchina information must be accurate and complete.	
l	Please Choose Q	A
I	Business Registration No.	
I	TTx License No.	
I	TTx Application No.	
ľ	GST Registration No.	
T	Company Name	
L	Company Name	

Figure 3 Dropdown Criteria Information



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- Click on Dropdown field (A) to choose criteria Information to checking Registration Status (Refer Figure 3).
- 4. System will display **Criteria Field** (A) to insert value for checking Registration Status (Refer Figure 4).

MyTTx Registration Status	
Check status for Malaysia Tourism Tax (MyTTx) registration	
Please select one of the searching criteria information and key in the relevant information. The searching information must be accurate and complete.	
Business Registration No.	
Business Registration No.	
Business Registration No.	<u>ا</u> ل
Submit Reset	_
If you have not registered, please go to the portal to make new submission	
If you have not registered, please go to the portal to make <u>new submission</u>	

Figure 4 Criteria Field for Checking Registration Status

- 5. Input details in **Criteria field** based on dropdown chosen (Refer Figure 4):
 - a. Business Registration No. (Business Registration No.)
 - b. **TTx License No.** (TTx License No) Note: Format (STN-YYYY-1XXXXXX)
 - c. **TTx Application No.** (TTx Application No.) Note: Format (STN-YYYY-2XXXXXX)
 - d. GST Registration No. (GST Registration No.)
 - e. Company Name (Company Name)
- 6. Click on **Submit** button (B) to checking registration status based on criteria chosen (Refer Figure 2).

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MuTTy Registration Status							
Check status for Malaysia Tourism Tax (M	/TTx) registration						
Please select one of the searching criteria The searching information must be occure	information and key in the te and complete.	relevant information.					
Company Name		0					
Company Name							
eqiy							
Submit Reset							
If you have not registered, please go to the	portal to make <mark>new submis</mark>	islan					
						-	
Application No. : Business Name	Trading Name :	Effective Date :	Registration Status	License Status :	ServiceTypeCode :	Type of Business :	Busir

Figure 5 MyTTx Registration Status List

- 7. System will display MyTTx Registration Status List (Refer Figure 5).
- 8. Click on **Reset** button (C) to clear field (Refer Figure 2).
- 9. Click on **New Submission** (D) to display MyTTx Portals (Refer Figure 2).
- 10. System will display MyTTx Portals page (Refer Figure 1).



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1.2 Applicant: Registration



Figure 6 Type of Registration

- Click menu Application for Digital Platform Service Provider Registration (TTx-01A) (A) (Refer Figure 6).
- 2. System will display **TTx-01A Registration Form** (Refer Figure 9).



1.3 Applicant: Login Page

	(i) (i)	JABATAN KASTAM D Royal Malaysian Cus	DIRAJA MALAYSIA stoms Malaysia				
		MY MALAYSIAN TOURISM TAX					
		LOGIN					
	TTX Number Not Selected		☐ Switch	A			
	UserNameOrEm	ailAddress		В	·		
	Password						
C	Remember Me	e	Forgot Password?	▣			
		Login				L eelle	
E	€ Cancel		English 🕶	Ð			

Figure 7 MyTTx Login Page

- 1. Click **Switch** button (A) (Refer Figure 7).
- 2. System will display field to insert License No. (Refer Figure 8).

License Information	×	
License Number STN-YYYY-1XXXXXX		A
Leave the License Number blank to switch to the host side.		
C × Cancel So	ve	B

Figure 8 License Information Popup

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- 3. Input License No. in **License Number** field (A) (Refer Figure 8). Note: Format License No (STN-YYYY-1XXXXXX).
- 4. Click Save (B) button to save the License No. (Refer Figure 8).
- 5. Click Cancel (C) button to close the License Information modal (Refer Figure 8).
- 6. System will back to Login Page (Refer Figure 7).
- 7. Input username or email address and password in User Name Or Email Address and Password (B) field to login (Refer Figure 7).
- 8. Tick checkbox for **Remember Me** (C) to allow system to remember username and password (Refer Figure 7).
- 9. Click Forgot Password (D) to input email for reset password (Refer Figure 7).
- 10. Click **Cancel** (E) button to back on MyTTx Portals (Refer Figure 7).
- 11. Click **English** (F) dropdown to change language to Bahasa Melayu (Refer Figure 7).



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2 Applicant: Registration

- 2.1 Applicant: Application for Digital Platform Service Provider Registration (TTx-01A)
 - 1. Application for Digital Platform Service Provider Registration (PPPD) (TTx-01A) has three part that need to complete for process registration; that is:
 - a. Part A: Details of Business (Refer Figure 9 and 10);
 - b. Part B: Details of Platform Digital Service Provider (Refer Figure 10);
 - c. Part C: Declaration of Applicant (Refer Figure 11).

Important Notes	If you have registered please check the status of the applicat on <u>here</u>
 Please type in using BLOCK LETTERS. 	
2. Please refer to Tourism Tax Forms Guide.	
3. Please refer to the attachment to fill in the item	n(s) that requires code.
4. Column with (*) is a mandatory field.	
5. Please contact Customs Call Center at 1-300-8	888-500 / 03-78067200 or email ccc@customs.gov.my for further enquires.
6. Abbreviation	
SST - Sales And Services Tax	PBT - Local Authority
GST - Goods and Services Tax	MOTAC - Ministry of Tourism and Culture
Business Registration No.*	Puringer Pagisterian No.
	busiless registration No.
Name of Business*	Name of Business
Name of Business* Trading Name*	Name of Business Trading Name
Name of Business* Trading Name* Click if the name is same to Name of Business	Dualities Registration No. Name of Business Trading Name
Name of Business* Trading Name* Click if the name is same to Name of Business Business Address* (Please key-in premise address if different with	Street Address 1
Name of Business* Trading Name* Click if the name is same to Name of Business Business Address* (Please key-in premise address if different with business address)	Disiness registration No. Name of Business Trading Name Street Address 1 Street Address 2
Name of Business* Trading Name* Click if the name is same to Name of Business Business Address* (Please key-in premise address if different with business address)	Disiness regardudon No. Name of Business Trading Name Street Address 1 Street Address 2 Street Address 3
Name of Business* Trading Name* Click If the name is same to Name of Business Business Address* (Piease key-in permise address if different with business address)	Disiness registration No. Name of Business Trading Name Street Address 1 Street Address 2 Street Address 3 Steet Country
Name of Business* Trading Name* Click if the name is same to Name of Business Business Address* (Please key-in premise address if different with business address)	Disiness regardudon No. Name of Business Trading Name Street Address 1 Street Address 2 Street Address 3 Select Country Postol Code City



- 2. Click Link Here (A) for check status Application or License (Refer Figure 9)
- 3. System will display MyTTx Registration Status Page (Refer Figure 2).
- 4. Input Business Registration No. in **Business Registration No.** (B) field (Refer Figure 9). Note: Mandatory field
- 5. Input Name of Business in **Name of Business** (B) field (Refer Figure 9). Note: Mandatory field
- 6. Input Trading Name in **Trading Name** (B) field (Refer Figure 9). Note: Mandatory field
- 7. If Trading Name same as Name of Business, can tick checkbox (C) (Refer Figure 9).
- 8. System will auto input Trading Name same as Business Name.
- 9. Input Business Address (D) in (Refer Figure 9) include:
 - a. Input Street Address 1

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- b. Input Street Address 2
- c. Input Street Address 3
- d. Select Country in Country (C) dropdown
- e. Input City
- f. Input State

Note: Mandatory field

					\sim
Correspondence Address*	Street Address 1				В
Click if the address same as Business Address	Street Address 2				
	Street Address 3				
	Select Country			×	
	Postal Code			City	
	State				
Telephone No.*	Dial Code 🗸 🗸	Telephone No.			
Fax No.	Dial Code 🗸 🗸	Fax No.			
Contact Person*	Contact Person				
Website Address*	Website Address				
Business Email Address*	Business Email Address				
Part B: Details of Platform Digital Service Provid	er				
Financial Year End*	Please Choose			~	\odot
Date Begin Operation In Malaysia*	Select date			â	
Part C: Declaration of Applicant					
I, hereby declare that the information stated in electronic service*	n this form and any supporting documents attached	(if any) are true, correct	t an	d complete and agree any notice to be served to me throught	D



10. Input Correspondence Address (B) in (Refer Figure 10) include:

- a. Input Street Address 1
- b. Input Street Address 2
- c. Input Street Address 3
- d. Select Country in Country dropdown
- e. Input City
- f. Input State
- Note: Mandatory field
- 11. If **Correspondence Address same as Business Address**, can **tick checkbox** (A) (Refer Figure 10).
- 12. System will auto input on Correspondence Address same as Business Address.
- Input Telephone No. in Telephone No. (B) field (Refer Figure 10). Note: Input dial code in Dial Code dropdown for TTx-01A form and it is mandatory field
- Input Fax No. in Fax No. (B) field (Refer Figure 10). Note: Input dial code in Dial Code dropdown for TTx-01A form and it is mandatory field

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- 15. Input Contact Person in **Contact Person** (B) field (Refer Figure 10). Note: Mandatory field
- 16. Input Website Address in **Website Address** (B) field (Refer Figure 10). Note: Mandatory field
- 17. Input Business Email Address in **Business Email Address** (B) field (Refer Figure 10). Note: Validation to input correct email address and mandatory field
- 18. Select month in **Financial Year End** (C) (Refer Figure 10). Note: Dropdown list and mandatory field
- 19. Select date in **Date Begin Operation** (C) (Refer Figure 10). Note: Calendar and mandatory field
- 20. Applicant need to **tick checkbox** (D) to make declaration of applicant (Refer Figure 10).
- 21. System will display field for declaration before submit registration form (TTx-01A) (Refer Figure 11).

	·			
Supporting Document*			Upload Supporting Document [PDF, JPG, JPEG, PNG]	
Date	: 01/09/2022			
Name of Applicant*	Name of Applicant			\neg
Identity Card No. / Passport No.*	Please Choose			~
	Identity Card No.			
Nationality*	Please Choose			~
Telephone No.*	Dial Code	~	Telephone No.	
Office Telephone No.*	Dial Code	~	Office Telephone No.	
Email Address*	Email Address			

Figure 11 Registration TTx-01A (3)

- 22. Insert Supporting Details in **Supporting Details** (A) field (Refer Figure 11) *Note:*
 - a. Format Document: PDF, JPG, JPEG, PNG
 - b. Maximum: 2MB
 - c. Mandatory field
- 23. Date (B) field will auto populate based on current date (Refer Figure 11).
- 24. Input Name of Applicant in Name of Applicant (C) field (Refer Figure 11). Note: Mandatory field
- 25. Choose and input Identity Card No. / Passport No. (C) (Refer Figure 11):



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Identity Card No. / Passport No.*	IC - Identity Card No	$\overline{\mathbf{v}}$	A
	Identity Card No.)	В
Nationality*	Malaysia	· (C

Figure 12 Identity Card No. Dropdown

 a. Choose Identity Card No. (A) – Need to insert Identity Card No. (B) field and Nationality (C) field will auto populate as Malaysia (Refer Figure 12)

Identity Card No. / Passport No.*	NP - Passport No 🗸](A)
	Passport No.	В
Nationality*	Please Choose v	C



 b. Choose Passport No. (A) – Need to insert Passport No (B) field and choose Nationality in Nationality (C) dropdown (Refer Figure 13)

Note: Mandatory field

- 26. Input Telephone No. in **Telephone No.** (C) field (Refer Figure 11). Note: Input dial code in Dial Code dropdown for TTx-01A form and it is mandatory field
- 27. Input Office Telephone No. in **Office Telephone No.** (C) field (Refer Figure 11). Note: Input dial code in Dial Code dropdown for TTx-01A form and it is mandatory field
- 28. Input Email Address in Email Address (C) field (Refer Figure 11). Note: Validation to input correct email address and mandatory field
- 29. Click **Back** (D) button to back on MyTTx Portals (Refer Figure 1).
- 30. Click on **Clear** button (E) to clear all field (Refer Figure 11).
- 31. Click on **Register** button (F) to view all details inserted by applicant on TTX-01A form before submit the application (Refer Figure 14).

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4. Subtrive for (1) of monoscopy reade. 9. Subtrive for (1) of monoscopy reade. 9. Addressing of fouriers Tax 9. The Local Authon Call Bankess 9. Contrast of the manual to those of the manual to the ma	3. Please refer to the attachment to fill in	the item(s) that requires code.		
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b. Bottwold SST - Soek and Serves Tax PET - Local Authonity MDTAC - Mainstry of Tourism and Cuture Indextes Registration Na* Business Registration Na*	5. Please contact Customs Call Center at	1-300-888-500 / 03-78067200 or email ccc@customs.gov.my for further enquires.		
GST - Goods and Services Tax MOTAC - Ministry of Tourism and Culture Part AL: Details of Business Image: Comparison to the former of Business Detailers Registration No.* Image: Comparison to the former of Business Detailers Address* Image: Comparison to the former of Business Detailers Address* Image: Comparison to the former of Business Detailers Address* Image: Comparison to the former of Business Correspondence Address* Image: Comparison to the former of Business Correspondence Address* Image: Comparison to the former of Business Correspondence Address* Image: Comparison to the former of Business Correspondence Address* Image: Comparison to the former of Business Correspondence Address* Image: Comparison to the former of Business Correspondence Address* Image: Comparison to the former of Business SELANGOR, Mologyice Image: Comparison to the former of Business Correspondence Address Image: Comparison to the former of Business Correspondence Address Image: Comparison to the former of Business Correspondence Address Image: Comparison to the former of Business Description the former of Business Image: Comparison to the former of Business Description the former of B	6. Abbreviation SST - Sales And Services Tax	PBT - Local Authority		
Part A. Details of Business Business Registration No.* Nome of Business* Total: The more its scale to basen of Business Business Address* SELANGOR. Molaysia	GST - Goods and Services Tax	MOTAC - Ministry of Tourism and Culture		
Part A: Details of Business Business Registration No.* Nome of Business* Triding Nom* Chick the nome is some to Nome of Business* Business Address* SELANCOR, Mologsia Chick the address room to Business SELANCOR, Mologsia SELANCOR, Mologsia Chick the address room to Business SELANCOR, Mologsia SELANCOR, Mologsia Fax No.* Contract Person* Website Address Business Ennol Address Fax B: Contract Person* Website Address Fax B: Contract Person* Website Address Fax B: Contract Person* Website Address Business Ennol Address Business Ennol Address Fax B: Detail of Accommodation Premises Francial Wor Fard* Expondencial Mologsia*				
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Business Address* SELANGOR, Moloysio Correspondence Address* Correspondence Address* Citic If the address some os Business Address SELANGOR, Moloysio Telephone No.* Fax Na* Contact Person* Vebsite Address Business Email Address Franciol Vear End* Financiol Vear End*	Business			
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SELANGOR. Malaysia				
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Part C: Declaration of Applicant	
 I, hereby declare that the informative electronic service 	ition stated in this form and any supporting documents attached (if any) are true, correct and complete and agree any notice to be served to me throught
Supporting Document*	PDF-
Date	: 02/09/2022
Name of Applicant*	
Identity Card No.*	: IC - Identity Card No
Nationality*	: Malaysia
Telephone No.*	
Office Telephone No.*	
Email Address*	
	Bock

Figure 14 View Application TTx-01A before Confirm to Submit

- 32. Before applicant click submit button, applicant can **View Application** (A)(B)(C) (Refer Figure 14).
- 33. Click **Back** (D) button to edit application (Refer Figure 14)
- 34. System will display to applicant registration form to edit application (Refer Figure 9).
- 35. Click **Confirm** (E) button to Submit Application TTx-01 (Refer Figure 14).
- 36. System will display successful message (Refer Figure 15). Note: Verification link will send automatically to email address that applicant inserted after submit the application



Figure 15 Successful Registration MyTTx Message

- 1. Click **OK** (A) button (Refer Figure 15).
- 2. System will directly go to portals (Refer Figure 1)

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3 Applicant: Email Verification

- 1. After submit Application Form (TTx-01/TTx-01A); applicant must take action to check email for verification.
- 3.1 Applicant: Application for Digital Platform Service Provider (TTx-01A) Email Verification



Figure 16 Email template for verification by applicant (TTx-01A)

- 1. Click link (A) on email, to verify the Application (Refer Figure 16).
- 2. System will open verify page (Refer Figure 17).



Figure 17 Email template for verification by applicant (TTx-01A)

- 3. Click Verify (A) button to verify the application (Refer Figure 17).
- 4. System will show successfully verified page (Refer Figure 18)

Application for Tourism Tax Registration
Your email has been successfully verified and your application will be processed. Your status: Accepted, Pending approval
Thank you. Print A
Customs Call Center Telephone No.: 1-300-888-500
Emel: enquiry.tourismtax@customs.gov.my

Figure 18 Successfully verified page

- 5. Click Print (A) button to view and print application form (Refer Figure 18).
- 6. System will show application registration form (TTx-01A) (Refer Figure 19)

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Application No. Eusiness Registration No. Trading Nome Eusiness Address SELANC Correspondence Address Eusiness Address Eusiness Encil Address	A DIRAJA MALAYSIA USTOM DEPARTMENT ANA PEMBELI PERKHOMATAN MI OIGTAL HATCOM SERVICE PROVIDER TRATION Deceved Date/Tere DOR. MALAYSIA SOR. MALAYSIA	Part B: Details of Accommodation Premises Financial Year End Date Begin Operation Part C: Declaration of Applicant I, hereby declare that the information stated in this form and any supportin attached (if any) are true, correct and complete and agree any notice to be throught electronic service Date : 02/09/2022 Name of Applicant : IDENTITY CARD NO. Identity Card No. : IDENTITY CARD NO. Mationality : MALAYSIA Telephone No. : IDENTITY CARD NO. Email Address : IDENTITY CARD NO.	ng documents served to me

Figure 19 View and print application registration form (TTx-01A)

- 7. Click Print (A) button to print the application registration form (Refer Figure 18).
- 8. System will show Print option to print the application registration form.
- 9. Application registration form will show Type of Application (B) (Refer Figure 19).
- 10. Application registration form will show Application No. (C) (Refer Figure 19).
- 11. Application registration form will show **Received Date / Time** (D) (Refer Figure 19).
- 12. Application registration form will show **All Details Applicant** (E) inserted (Refer Figure 19).



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4 Applicant: Query from JKDM Email

- 1. If officer from Jabatan Kastam Diraja Malaysia (JKDM) make query to applicant application, applicant will get email and need action from applicant to re-submit application.
- 4.1 Applicant: Application for Digital Platform Service Provider (TTx-01A) Query from JKDM Email



Figure 20 Query email for applicant (TTx-01A)

- 1. Click **link** (A) on email, to checking query from officer and re-submit the application (Refer Figure 20).
- 2. System will open application registration form page (Refer Figure 21).

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Details Of Business			
Business Registration No.	BRN001		
Name of Business*	HOT STUFF HOTEL		
Trading Name*	HOT STUFF HOTEL		
Click if the name is same to Name of Business			
Business Address*	NO 12, JALAN TUNGKU IBRAHIM 5		
	BANDAR BARU BANGI		
	Street Address 3		
	Malaysia		~
	43650	Q BANDAR BARU BANGI	
	SELANGOR		
Correspondence Address*	NO 12, JALAN TUNGKU IBRAHIM 5		
Click if the address same as Business Address	BANDAR BARU BANGI		
	Street Address 3		
	Malaysia		~
	43650	Q BANDAR BARU BANGI	
	SELANGOR		
Telephone No.*	+358 - Aland Islands \lor 123432123		
Fax No.	+358 - Aland Islands V 23432323		
Contact Person*	CASABELANCA		
Website Address	CASABELANCA.COM		
Website Address Business Email Address*	CASABELANCA.COM casabelanca1234@gmail.com		
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Website Address Business Email Address*	CASABELANCA.COM casabelanco1234@gmail.com January 01/01/2016		
Website Address Business Email Address* Details Of Accommodation Premises Financial Year End* Date Begin Operation In Malaysia* Applicant Details Name of Applicant* Identity Card No. / Passport No.*	CASABELANCA.COM casabelanca1234@gmail.com January 01/01/2016 IC - Identity Card No		
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Website Address Business Email Address* Business Email Address*	CASABELANCA.COM Casabelanca1234@gmail.com January 01/01/2016 IC - Identily Card No IC - Identily Card No IC - Identily Card No IC + 376 - Andorra V		
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Figure 21 Application Registration During Query (TTx-01A)



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- 3. Application Status (A) will show pending query (Refer Figure 21).
- 4. Application No. (B) will show number application for the applicant (Refer Figure 21).
- 5. Applicant can edit details on application registration form (C) (Refer Figure 21).
- 6. Input Remarks in Remarks (D) field (Refer Figure 21). Note: Mandatory field
- 7. Insert Supporting Details in **Supporting Details** (E) field (Refer Figure 21) Note:
 - d. Format Document: PDF, JPG, JPEG, PNG
 - e. Maximum: 2MB
 - f. Mandatory field
- 8. Click **Submit** (F) button to resubmit the application (Refer Figure 21).
- 9. System will display confirmation re-submit application (Refer Figure 22).



Figure 22 Confirmation Re-submit Application (TTx-01)

- 10. Click **Cancel** (A) button to cancel re-submit application (Refer Figure 22).
- 11. System will back to Application Registration page (Refer Figure 21).
- 12. Click Yes (B) button to resubmit application (Refer Figure 22).
- 13. System will display successful resubmit application (Refer Figure 23).



Figure 23 Successfully Create Request

- 14. Click OK (A) button (Refer Figure 23).
- 15. System will directly go to MyTTx Portals (Refer Figure 1).



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5 Applicant: Application Approval Email

- 1. After office approve the application, applicant will get email with login information and approval letter or certificate.
- 5.1 Applicant: Application for Digital Platform Service Provider (TTx-01A) Application Approval Email



Figure 24 Approval Email for Applicant (TTx-01A)

2. Label (A) will show login details for applicant login to MyTTx (Refer Figure 24).

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	ROYAL MALAYSIAN CUSTOMS DEPARTMENT PUSAT PEMPROSESAN KASTAM ARAS 1, BLOK A, KOMPLEKS KASTAM WPKL JALAN SS 6/3, KELANA JAYA 47301 PETALING JAYA, SELANGOR Teksimile : 03-78067999 Laman Web : www.mytr.customs.gov.my E-Mel : enquiry.tourismtax@customs.gov.my		
A BANDAR BARU BAN 43650 BANDAR BARU SELANGOR	B Our Reference : Date : 05/09/2022 Registration No. : U BANGI :		
Sir / Madam, APPROVAL OF REC DIGITAL PLATFOR Please be informed that account as digital platfo	SISTRATION UNDER SECTION 20c TOURISM TAX ACT 2017 AS M SERVICE PROVIDER a you have been registered under Tourism Tax Act 2917 and details of your form service provider shall be as follows:		
Sir / Madam, APPROVAL OF REC DIGITAL PLATFOR Please be informed that account as digital platfor Application Date Registration Effective I Accounting Basis Taxable Period First Taxable Period Last date for Return Su Second Taxable Period Last date for Return Su Subsequent Taxable Period Last date for Return Su Subsequent Taxable Period Last date for Return Su	Address		

Figure 25 Approval Letter for Applicant (TTx-01A)

- 3. Data (A) show company name (Refer Figure 25).
- 4. Data (B) show trading name (Refer Figure 25).
- 5. Data (C) show business address (Refer Figure 25).
- 6. Label (D) will show login applicant details (Refer Figure 25).

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		No. Sijil : Certificate No.		
		KON		
		JABATAN KASTAM DIRAJA MALAYSIA ROYAL MALAYSIAN CUSTOMS DEPARTMENT		
	User Registr	ation		
	Nama Perdag Trading Name	angan :		
	Nama Pernia Name of Business	jaan :		
	ID Pentadbir Administrator ID	:		
	Kata laluan Password	:		

Figure 26 Login Details for Applicant (TTx-01A)

7. Data (A) show login details for applicant (Refer Figure 26).



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6 Applicant: Application Rejected Email

- 1. After office rejected the application, applicant will get email.
- 2. Applicant can resubmit their application but must before 14 days after rejected date.

6.1 Applicant: Application for Digital Platform Service Provider (TTx-01A) – Application Rejected Email



Figure 27 Rejected Email for Applicant (TTx-01A)

- 1. Click link (A) to resubmit the application (Refer Figure 27). Note: Can refer query resubmit process (Refer Page 21)
- Applicant can resubmit their application after rejected from officer.
- 3. After 14 days; the link will block so applicant need to submit new registration.